

# Otafest Policies

Individuals whose actions violate these rules will be asked to stop such actions. Otafest reserves the right to require anyone violating these rules of conduct to leave the event. Otafest may withdraw permission for a person to re-enter the event if that person continues to violate these rules. Any violation of the rules of conduct which involve activities prohibited by law will result in notification of the proper authorities.

## 1. General Policy

- The following activities are not permitted during Otafest:
  - Loitering;
  - Engaging in disruptive and unsafe behavior that disturbs the public or staff;
  - Physical or verbal harassment of the public or staff;
  - Any act which could result in substantial risk or harm to people or property;
  - Sexual misconduct, such as indecent exposure, offensive touching, or sexual harassment;
  - Engaging in any activity prohibited by law;
- With respect to some Otafest events such as Cosplay, Otafest policies may be temporarily overridden while in participation of such an event. Such persons that can override Otafest policy are:
  - Chairman
  - Security Head
  - Assistant Security
  - Cosplay Director
- Seating is first-come, first-served. Due to fire regulations, sitting in aisles and seating beyond the room's capacity are not allowed, and we are bound by law to strictly enforce this.
- Please remember talking during videos is disruptive to other attendees and save your comments for outside.
- Please clean up after yourself. Use available garbage bins throughout the event to dispose waste.
- Have fun, enjoy yourself, be courteous to fellow attendees but please remember, the impression you make reflects on all of us.

## 2. Animals

- ADA working animals are allowed in the convention space. Non-ADA animals are not permitted.

## 3. Wrist Bands

- Wrist bands must be worn and be visible at all times
- Individuals without wristbands will not be granted access to the convention.
- A fee will be charged for replacing a lost wrist band. Replacement badges will be authorized by Registration

- Please return any found wrist bands to Otafest staff immediately.

#### **4. Bare Feet**

- According to the U of C Occupational Health and Safety Policy, all patrons are required to wear appropriate footwear.

#### **5. Costumes**

- Otafest reserves the right to deem a costume unacceptable and request the wearer to make modifications as necessary. (See Sec. 9)
- All costumes must have appropriate footwear. (See Sec. 4)
- Any costumes or weapons ( See Sec. 16) that are bulky, difficult to maneuver or otherwise present possible safety issues for the wearer or patrons should be aware that they may be asked to return their costumes to their car or remove and safely carry the portions of your costume causing concern.

#### **6. Alcohol**

- Alcohol is not permitted during Otafest. Any patrons found intoxicated will be dealt with accordingly.

#### **7. Food and Drink**

- Food and drinks are permitted during events.

#### **8. Harassment and Assault**

- Otafest has a zero tolerance for any type of harassment and/or assault.
  - Harassment is any behavior that intentionally annoys, threatens, or alarms another person. This includes any unwanted physical contact, following someone without a legitimate reason, or threatening to physically harm someone.
- If an assault does occur, call 911 immediately using the available help phones located throughout the campus.

#### **9. Indecent Exposure**

- Otafest requires that all patrons wear attire to at least a non-thong swimsuit while in the convention space.
- Otafest staff may ask the patron to change their attire if they do not comply with this policy. (See Sec. 5)
- Overt sexual behavior or attire will result in Otafest asking the patron to stop and may result in the patrons' expulsion from the convention with no refund. If the patron feels that he or she is being treated unfairly, he or she may appeal to the Cosplay director, but the Cosplay director decision is final.

#### **10. Liability**

- Otafest and its affiliates are not responsible for any loss, damage, theft or injury.
- Patrons are responsible for their individual actions and any repercussion that may result.
- Civil or medical emergencies are to be handled directly by the proper authorities.

## **11. Merchandise**

- All merchandise must be paid for. Please wait in line and do not crowd the exhibitor's tables. Any weapons that are purchased from the Vendor Room must be peacebonded, as per the Weapons Policy (See Sec. 16).

## **12. Photography and Video Recording**

- Photography of art, model, toy and collectibles displays may be allowed with the permission of the Artist Alley Coordinator and the artist. Photography of original artwork in Artist Alley is not allowed without permission of the artist.
- Photography is restricted to specific events. Otafest staff will inform you before the event if photography and recording is permitted.
- Photography of all other aspects of the convention is allowed, as long as it does not disrupt events or the flow of traffic, and the subject does not object.
- Please be considerate and ask first before taking pictures of guests, other patrons, or the general public.
- Please be advised that you may be video recorded during events.

## **13. Signage**

- While on campus, please refrain from displaying or wearing signs that offer services.
- Signs with inappropriate content will be removed, and may result in the patrons' expulsion from the convention.

## **14. Smoking**

- University of Calgary prohibits smoking indoors and within twenty-five feet of doorways and building ventilation access.

## **15. Theft**

- Any Otafest patron caught in the act of shoplifting or stealing will be handed over to the authorities, have their admission revoked, and refused service into all future Otafest events. There will be no exceptions.

## **16. Weapons**

- Otafest defines a weapon to be any item that:
  - Is made from wood, metal, or dense plastic, of any length, and can be swung or lunged at someone.
  - Could resemble a throwing weapon.
  - Resembles a pistol, rifle, bow, or any other form of gun or projectile weapon, including water pistols and cap guns
- Otafest applies the following policies to weapons:
  - Bladed weapons, weapons with a functional edge, or weapons that can fire a harmful projectile are prohibited from Otafest.
  - Items such as water pistols and cap guns may not be fired
  - Weapons may not be drawn and/or swung. (See Sec. 8)

- Weapons may not be pointed at someone, or used in any threatening action. (See Sec 8.) With the exception for photography.
- Weapons purchased from the Otafest Vendors room must remain in their original packaging. If the vendor does not package the items, the items must remain peace bound for the duration of Otafest.
- Weapons resembling guns must be replicas and have orange safety caps.
- Please be courteous when around other people. Please keep weapons close to your body so that they do not interfere with others' enjoyments of Otafest. Otafest Staff and Executives reserve they right to forbid large or obtrusive weapons from entering viewing rooms, events rooms, or the vendor room. Items under question will be held temporarily at the closest security station.